



Key Trustee Responsibilities

1. To actively seek to further the strategic objectives of the organisation and to act in its best interests all times;
2. To contribute to setting policy and strategic direction;
3. To contribute to ensuring that the policies, plans and budgets of the organisation are in keeping with its charitable objects;
4. To contribute to evaluating and reporting the progress of the organisation against its strategic aims, objectives and financial targets;
5. To regularly attend, prepare for and take a full part in Board meetings and to be a member of one sub committee;
6. To provide advice and guidance in subject areas where the Trustee has particular expertise, to the Board and Chief Executive where appropriate;
7. To disclose and manage any potential conflicts of interest;
8. To maintain confidentiality about any sensitive/confidential information received in the course of duties as a Trustee;
9. To maintain good communications and working relationships with the other Trustees, to act in a manner consistent with the organisational values and to support the collective decisions made by the Board;
10. To represent and champion Actors' Trust publicly.



Person Specification

Essential	Desirable
Demonstrate a passion and commitment to the charity and our vision for its future strategic direction	Experience of charity governance and being part of a Board
Experience of acting or stage management	Professional experience in other sectors which can benefit the Board of a charity
Understanding of and commitment to the role and responsibilities of being a charity trustee	Lived experience of some of the life challenges involved in being an actor or stage manager, which could include financial, social or health
Demonstrate tact and diplomacy, with the ability to listen and engage effectively	
The time to commit to the role: Board meetings are held once per quarter, with an annual Board Away Day, and sub committees meet three times per year	